

ECOLE OUR LADY OF THE ROSARY SCHOOL  
SCHOOL COUNCIL MEETING

September 18, 2023

**Parents/Stakeholders in attendance:** Nancy Moore-Vallee, Stephanie Bugbee, Marie Legare, Emilie Fleck, Kristin Havinga, Priscilla D'Mello, Megan Hanson, Gina Heck

**Staff In attendance:** Andrea Gringhuis, Tamara Neilly

**Trustee in attendance:** Dorraine Lonsdale

**Church representative in attendance:** Catherine Mckniff

**9:01** – Call to Order – Nancy

**9:02** – Acknowledgement of the Traditional Land – Andrea

**9:02** – Opening Prayer – Andrea

**9:03** – Review of Agenda – Nancy

**9:04** – Introduction of old and new members

**9:05** – Approval of Minutes – Nancy motioned to pass, Stephanie seconded. Minutes passed

**9:09 – Operating Procedures / Review of Executive Procedures/Elections – Andrea**

Outline how Council operates - See report once posted

> There was a suggestion to add another section into the Code of Ethics, proper wording will be worked out and presented at the next meeting, where council will vote to include or not. Once everyone approves the Operating Procedures they will be posted.

**9:38 – Elections for:**

Chair: Stephanie Bugbee (Nominated and won by acclamation)

Vice Chair: Nancy Moore-Vallee (Nominated and won by acclamation)

Treasurer: Emilie Fleck (Nominated and won by acclamation)

Secretary: Marie Legare (Nominated and won by acclamation)

Hot Lunch/Milk: Priscilla D'Mallo (Lead) and Gina Heck (Nominated and won by acclamation)

Faith Rep: Position will be posted. Decision will be made at the next meeting

Fundraising: Kristin Heck (Nominated and won by acclamation)

**10:01 – Principal report – Andrea –** The theme for the year will follow inspired by Christ on a Journey to Nurture.

> New Vice Principal (Jolanta Oko), Mark Robichaud is returning, new kindergarten teacher (Kristine Parsons), new Pre K teacher (Lynne Tirpak), Jessica Cummings has returned from maternity leave (grade1), new secretary (Kendel Jewel), and inhouse speech support person (Jocelyn Blanke) have been hired. The school has also added a bunch of new EA's.

>There will be a staff retreat on September 22nd at Camp Kuriakos.

>Air conditioning is currently being installed in all the portables.

>Twitter account is being dissolved (low participation), will keep updating Instagram and Facebook.

>Current enrollment is 384, there has been an increase in Kindergarten and grade 1 numbers.

**10:13 – Trustee Report – Dorraine**

- >Trustees have been appointed to Committee of the Boards.
- >School liaisons have been chosen and assigned
- >Stakeholder Engagement Session will be held in person (St. Joe's field house) and online on November 22nd. Info can be forwarded upon request. The session will bring together the stakeholders and the Board in planning and budgeting in aligning with the Board of Trustees plan.
- >CWL Fall General Meeting - September 30th at Holy Trinity Catholic Church in Spruce Grove
- >Archbishop Dinner is to be held on October 6th, the Board of Trustees and Senior Administration have been invited to attend.

**10:20 – Treasurer – Stephanie**

- >Starting the year with \$14,522 in the account
- >Discussed next budget meeting, decided on September 28, 1030am

**10:23 – Hot Lunch/Milk – Nancy**

- >Nothing new to report
- >New Hot Lunch committee will assemble outside the meetings to discuss October's menu

**10:25 – Fundraising – Stephanie**

- >Raised just over \$13,000 for the year.
- >Need to be prepared for lower numbers this year (following the previous year's trend)

**10:28 – Year in Review – Nancy**

- >The report was attached to Week at a Glance.
- >Will start including a School Council section in the Newsletter. This will be a great form of communication for parents and potentially increase community engagement.

**10:37 – Upcoming Fundraiser – Stephanie**

- >DFS was set up last year to run mid November and delivery in the first week of December

Rycor was set up to be used through Powerschool as the payment system for Hot Lunch. We were not able to make it work, Stephanie motioned to use last year's Hot Lunch system. Nancy seconded. Motion passed. – Motion passed outside meeting minutes

General discussion about potentially having evening meetings. Will revisit the subject during next meetings.

**Next School Council Meeting: October 16th 130pm**

**10:45 – Closing Prayer – Andrea**