

School Council Budget Meeting

Meeting minutes – October 28 2024

6:45 p.m - 8:00 pm.

*indicates written report/attachment provided

01. Call to order - 1849
 - a. Attendance:
 - i. Executive: Stephanie Bugbee, Nancy Moore-Vallee, Emilie Fleck, Matipa N'Dora, Connie Burton, Kelley Fournier, Leatta Jungwirth
 - ii. Faculty Staff: Andrea Gringhuis, Tamara Neilly
 - iii. Church Representative: Catherine McNiff
 - iv. Trustee: Dorraine Lonsdale
02. Goals
 - a. Decrease overall monetary amount in school council amount to align with current dollars to be spent on current students
 - b. Draw down to float balance of apprx. 25% of operating expenses
 - i. Projected or approximated numbers would be \$6500 in school account and \$3500 in hot lunch account
 - c. Discussion to decided to offset fundraising with student activity fee in the future
03. Fundraising Opportunities
 - a. Fundscript will be offered around Christmas time
 - i. Concerns about Mother Teresa running the same fundraiser
 - b. Dance
 - i. Council decided to not have admission fees to dance
 - ii. Raised apprx. \$4000 in 2023
 - c. Movie night
 - i. Council decided to not have admission fees to movie night
 - d. Nexsource
 - i. Nexsource and Drop N Hop proposed on the same order sheet
 - ii. Council agreed to add Drop n Hop fundraiser on order sheet
 - iii. Action: confirm drop and hop fund raising options
 - e. Read-A-Thon
 - i. Supporting family literacy in January
 - ii. TBD of exact dates dependent on hiring new librarian
 - f. Grade 4 bottle drive
 - i. Swimming lessons for prior to Christmas break
 - g. Grade 4 hoodies
 - i. Explore corporate sponsors for 79 students/staff
 - ii. Increased budget from \$1664 to \$2520
 - iii. Include design and branding in budget going forward
 - h. Others
 - i. Terry fox fundraiser currently has no budget
 1. Action: budget planning for May instead of being rushed into the school start of the school year
 - i. Total of Fundraising
 - i. Projected \$7000 in current fundraising opportunities with estimated values from previous years
 - ii. Action: revisit talks about movie and dance fundraisers in the fall instead of both fundraisers in the spring
04. Expenditures

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- a. Staff appreciation
 - i. 36 staff in total at OLR + 2 support staff but, decided to keep original number of 45 to accommodate unforeseen staffing changes
- b. Bus drivers
 - i. 8 current bus drivers for OLR
- c. Field Trips
 - i. Field trip costs increased from \$30 to \$35 per child due to increased transportation fees
 - ii. Action: fee clarity for transportation (dead time and increased admin fees) to determine if costs could be lowered
- 05. Budget approved by council - 1959
- 06. Meeting adjourned - 2000