

## School Council Meeting

Meeting minutes – November 25 2024

1:00 p.m - 2:30 pm.

\* indicates written report/attachment provided

1. Call to order - 1304
  - i. Acknowledgment of Traditional Land – Andrea Gringhuis
  - ii. Opening prayer 1735 – Andrea Gringhuis
  - iii. Introductions of new and old members
  
2. Attendance - 1304
  - i. Executives: Stephanie Bugbee, Nancy Moore-Vallee, Emilie Fleck, Connie Burton, Kelley Fournier
  - ii. Staff: Andrea Gringhuis, Tamara Neilly, Joel Peterman
  - iii. Church Representative: Catherine McNiff
  - iv. Others:
  
3. Review of the Agenda - 1306
  
4. Approval of the minutes, as presented (or as amended) - 1308
  - a. Budget meeting minutes from October 28 2024 approved
  - b. Awaiting October 28 2024 meeting minutes to be approved in January
  
5. Committee Reports
  - a. Principal's Report (Andrea Gringhuis) - 1308
  - b. Trustee's Report (Stepanie Bugbee on behalf of Dorraine Lonsdale) - 1322
  - c. Treasurer Report (Emilie Fleck) - 1328
    - i. Clarity needed for field trip bussing costs to calculate into budget going forward
    - ii. ACTION: Emilie, Andrea, Stephanie to coordinate meeting to further discuss costs or other actions necessary for field trips from school council
  - d. Hot Lunch Report (Stephanie Bugbee) - 1331
    - i. Data problem from first hot lunch was problematic, looking for solutions alternative solutions for data dump
    - ii. Question about financial reports for hot lunch
    - iii. ACTION: lists and financial reporting for each hot lunch going forward
  - e. Fundraising (Stepainie Bugbee) - 1335
    - i. Performance tentatively scheduled for February, TBD on dates
    - ii. TBD dates for school dance (May 23 or May 30) Andrea will confirm which date is best available
    - iii. Dance agreed to be 80's theme
    - iv. Tentatively agreeable to book DJ if available
    - v. Nexsour and Drop 'N' Hop campaign for December

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- vi. Fundscript will be sent out in December along with other fundraisers and Fundscript will be available remainder of the year
  - f. Volunteer Coordinator (Connie Burton) - 1341
    - i. Hot lunch bins relabeled and put away appropriately (reminder of proper storage and not against ceiling)
    - ii. Generated list of volunteers continuing to grow
    - iii. Hot lunch: 5 volunteers needed on average so far (1 bin pick up, 2 to pick up lunch, 2 to distribute)
    - iv. Possibly redoing hot lunch document for volunteers
    - v. Awaiting approval of volunteer package
  - g. Faith Report (Catherine McNiff) - 1349
    - i. 26 children will be attending first communion
    - ii. December 14/15 there will be a Christmas market will be a fundraiser for new church building
    - iii. Afternoon and evening concert by donation
    - iv. Recruiting teachers for 20 minutes, one Sunday a month for commitment
6. Old Business - 1352
- a. ASCA summary will be sent out by Stephanie
  - b. January 27: school council meeting from 6:00pm - 7:00pm and 1.5 hour ASCA training session after meeting and next training is March 2025
  - c. Possibility to change budget due to restrictions on group training, TBD
7. New Business - 1355
- a. SIP presented by Andrea
    - i. Completed every fall and collected data throughout the year
    - ii. Data comes from Alberta Education Assurance AEA in the spring in grade 4, 7, 10 students complete survey
    - iii. Completed by teaching staff as well
    - iv. Second survey Schollie survey that contains faith component
    - v. Overall summary presented
  - b. ACTION: access support and services questions in January for further investigation
    - i. GOALS: one faith goal and one student learning priority
    - ii. Faith: nurture catholic faith
    - iii. Student learning priority: enhance teacher efficacy in literacy with RDCRS literacy framework
      - 1. Targeted intervention, personalized framework strategies, and ongoing assessment

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8. Next Meetings - 1438
  - a. January 27 2025 at 6:00pm
  
9. Closing Prayer (Joel Peterman) - 1439
  
  
10. Adjourn
  
  
11. Meeting Attachments:
  - a. October Budget Meeting Minutes
  - b. Principal's Report
  - c. Trustee's Report
  - d. Operating Procedures